

- |  |   |
|--|---|
| 89. have noted the contents  |   |
| 90. In accordance with your request  | as requested by you.  |
| 91. Due to a previous engagement.....  | Because of a previous engagement.....   |
| 92. The cheque enclosed herewith covers your expenses.   | Here is a cheque for your expenses  |
| 93. Your letter of the 20th to hand and contents noted.  | Thanks for your letter of April 20.   |
| 94. Contact us at any time.  | Write us at any time.   |
| 95. If you refer to your file  | Please refer to your file.  |
| 96. Kindly advise  | Please let us know  |
| 97. the said shipment  | the shipment  |
| 98. We take this opportunity   |   |
| 99. We wish to thank you   | We thank you  |
| 100. In compliance with your recent request we are pleased to enclose herewith our latest price list.                        | We are glad to send you our latest price list, which you requested.                 |
| 101. attached hereto or herewith   | attached  |
| 102. Your cheque <i>in the amount of</i> Rs. 900/- has been received.  | We have received your cheque for Rs. 900/-.   |
| 103. Agreeable to your requests.   | As you requested.....   |
| 104. We would recommend  | We recommended  |
| 105. We would suggest  | We suggest  |
| 106. We beg to state   | We would like to say  |
| 107. We would like to be advised   | Please let us know.   |
| 108. We do not feel that under the aforementioned circumstances we are qualified to impart to you the information requested. | Under these circumstances<br>We do not feel qualified to give you this information. |
| 109. We are this day writing   | We are writing today  |
| 110. You have our permission.  | You may   |
| 111. When can you ship the <i>above-listed</i> parts?  | When can you ship these parts<br>or<br>When can you ship the parts mentioned above? |
| 112. I am interested in <i>the above</i> .   | I am interested in it.  |
| 113. May I have <i>the above</i> information.  | May I have this information.  |